

CITY OF COTTONWOOD

NOTICE OF INTENTION TO RECEIVE BIDS AND ENTER INTO CONTRACT FOR PROPOSED PUBLIC WORKS PROJECT

Pursuant to Arizona Revised Statutes Section 34-201, notice is hereby given that the City of Cottonwood ("City") will accept bids with the intention of entering into a contract for the renovation/conversion of the former Carpet One building located at 665 East Mingus Ave Cottonwood Arizona, into a Municipal Court Facility (the "Project").

Bids shall be enclosed in a sealed envelope clearly identified as **Renovation of City Facility at 665 East Mingus Ave.** The name and address of the entity submitting the Bid shall also be clearly marked on the sealed envelope. It is the sole responsibility of the entity submitting the Bid to see that his/her BID is received at the proper time. The Bid shall be submitted to the **Cottonwood City Clerk, 827 North Main Street Cottonwood, AZ 86326 by 3:00 p.m. on Tuesday, February 2, 2010**, at which time all bids shall be opened and the name of each bidder and the amount of its bid shall be publicly read. Late bids will not be considered and will be returned unopened.

Contractors desiring to submit proposals may obtain Compact Disks with PDFs of the of plans and specifications, and other information pertaining to the Project from the City of Cottonwood Utilities Department 319 S. 6th Street, Cottonwood, AZ 86326, 928-634-0186. There is no charge for the compact disks. A complete set of the plans and specifications is also available for on-site review at the Utilities Office address listed above.

A pre-bid meeting will be held on Monday, January 25, 2010, at 1:00 p.m. at the project site located at 665 East Mingus Ave, Cottonwood, Arizona, 86326. Although this meeting is not mandatory, it is highly recommended that all interested firms attend.

Every proposal shall be accompanied by a certified check, cashier's check or surety bond for ten percent of the amount of the bid as a guarantee that if selected, the bidder will enter into a contract to construct the Project in accordance with the plans and specifications. Any surety bond submitted in compliance with this requirement shall be executed by a surety company or companies holding a certificate of authority to transact surety business in this state issued by the director of the Department of Insurance pursuant to Arizona Revised Statutes Title 20, Chapter 2, Article 1; shall follow the form prescribed in Arizona Revised Statutes Section 34-201; and all liabilities on the bond shall be determined in accordance with that section as if it were copied at length therein.

The City of Cottonwood will select a vendor based on the lowest responsible and responsive bid. In accordance with Arizona Revised Statutes Section 34-201(A)(4), the City reserves the right to reject any or all bids or to withhold the award for any reason the City determines.

Marianne Jiménez, City Clerk

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PUBLISHERS AFFIDAVIT REQUIRED